



# 粉嶺禮賢會中學

Fanling Rhenish Church Secondary School

## 中二至中五學位（轉校生）申請須知

### （一）申請辦法

1. 於本校1樓校務處領取，或於校網下載「中二至中五入學申請表（轉校生）」；
  2. 於2025年6月9日至2025年7月11日期間，於辦公時間內親臨本校遞交申請表；
  3. 遞交申請表時，請一併繳交以下文件：
    - (i) 填妥之「中二至中五入學申請表（轉校生）」
    - (ii) 香港身份證正本及副本
    - (iii) 本年及去年的成績表副本
    - (iv) 各類活動證書或獎狀副本（如有）
    - (v) 推薦信（如有）
    - (vi) 其他身份證明文件  
（香港出生證明書/往來港澳通行證/前往港澳通行證/入境簽證/進入許可通知書）
- 備註： (i) 凡資料不齊備之申請，將不獲處理  
(ii) 不接受以郵遞方式申請

### （二）基本要求

1. 操行B+或以上
2. 成績平均達B+級或以上

### （三）面試安排：

本校將於7月底前致電聯絡符合本校要求的申請者面試詳情。若於7月底後仍未接獲本校通知，可作落選論，本校不會個別通知。

### （四）查詢：

如有任何查詢，請於辦公時間內致電本校(852) 2947 3698，或瀏覽本校網頁。

### （五）校務處辦公時間：

星期一至星期五上午9時至下午5時；  
星期六上午9時至正午12時  
星期日及公眾假期休息



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## Guidelines for Application for Secondary 2 to Secondary 5 Places (Transfer students)

### (1) Application Procedures:

1. Obtain the *S2-S5 Admission Application Form (Transfer students)* at the school office on the 1st floor of the school or download it from the school website.
2. Submit your application in person at the school during office hours between **9 June 2025 and 11 July 2025**.
3. When submitting the application form, please provide the following documents:
  - (i) A completed "S2-S5 Admission Application Form (Transfer students)",
  - (ii) Original and copy of HKID card
  - (iii) Copies of report cards for the current and previous academic years.
  - (iv) Copies of certificates or awards for extracurricular activities (if any).
  - (v) Letters of recommendation (if any).
  - (vi) Other personal identity documents, e.g., Hong Kong Birth Certificate/Hong Kong Permanent Identity Card/Mainland Travel Permit for Hong Kong and Macau/Travel Permit to Hong Kong and Macau/Visa/Entry Permit Notification.

Remarks: 

- (i) Applications with incomplete information will not be processed.
- (ii) Applications sent by post will not be accepted.

### (2) Basic Requirements:

1. Conduct grade must be **B+ or above**.
2. Academic performance must average **B+ or above**.

### (3) Interview Arrangements:

The school will contact applicants who meet the requirements by phone before the end of July to provide details of the interview. If no notification is received by the end of July, applicants may consider their application unsuccessful. The school will not issue individual notifications in such cases.

### (4) Enquiries:

For any enquiries, please contact the school during office hours at **(852) 2947 3698**, or visit the school website: <https://www.frcss.edu.hk>.

### (5) Office Hours:

Monday to Friday: **9:00 AM to 5:00 PM**  
Saturday: **9:00 AM to 12:00 PM**  
Closed on Sundays and public holidays